

Adrem Information Systems Ltd.

Box 16032 – RPO Sixth Street
New Westminster, BC
Canada V3M 6W6

Tel: (604) 540-8433

Fax: 1-855-844-0652

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T4-T4A-T5 Printer **Re-order Information**

As a user of our software, you know about its ability to speed up the processing of payroll and investment income reporting. This year marks the **thirty-second** edition of T4-T4A-T5 Printer. Both Canada Revenue Agency and Revenue Quebec have made cosmetic changes to the 2016 forms. You are reminded that Revenue Quebec requires you to obtain serial numbers **before** you print relevé slips if you wish to print on plain paper **or** internet file.

- **Delivery.** I encourage everyone to download the software from our website **www.adreminfo.com**. It is anticipated that the programs will be available in late December. If you prefer to receive a CD-ROM, check the appropriate box on the order form. **Delivery by CD-ROM will occur later than via the internet.**
- **Updates.** The programs are placed on our website as they are completed. To allow you to get an early start, the software will be available once the data entry and print routines are finalized. The routines to file over the internet will be posted at a later date. If you want to be informed whenever a change has been made to our site, ensure that your email address is completed correctly.
- **Suggestions.** This product has improved over the years thanks to user suggestions. If you have one you would like to bring to our attention, send an email to **support@adreminfo.com** and we'll see what we can do to implement it.
- **Bugs.** In some cases, our software, like all software, may contain unwanted features also known as bugs. While every effort is made to discover these prior to shipment, bugs do creep in. If bugs are found, they will be fixed and posted to our internet site. In this day of electronic communication, only those with an email address will be notified that a change has been made. If you don't have an email address or if it is incorrect in our records, it is your responsibility to check the website for changes.
- **Almost free software.** This software is free if you purchase the T4-T4A-T5 Printer
 - NR4 Non-resident
 - T4E Employment insurance
 - T4PS Employee profit-sharing
 - T5018 Statement of contract payments (construction)It is available only by download from our website. Availability will vary.

To order your 2016 version of our T4-T4A-T5 software:

- Use the enclosed form
- **If necessary** enter a revised address, phone number, etc.
- Complete the order section
- Return the form and your cheque to Adrem

Sincerely,

William J. Owen
President